



APPLICATION FORM

2018 Community Grant Program Casey Cardinia Foundation

(Open 29 June 2018 ~ Close 5:00pm 3 August 2018)

Complete this form to apply for a grant in the 2018 Community Grants Program of Casey Cardinia Foundation.
Please read the 2018 Grant Guidelines before completing this application form.

PLEASE SUBMIT YOUR APPLICATION AS AN ATTACHMENT VIA EMAIL to:
admin@caseycardiniafoundation.org

ORGANISATION INFORMATION

Organisation Name:	<i>As it appears on your ABN/Incorporation Certificate</i>		
Postal Address:		Suburb:	
State:		Postcode:	Website:
Email:			

ABN / Incorporation Number:		
NFP – Not For Profit	Yes	No
DGR – Deductible Gift Recipient	Yes	No
TCC – Tax Concession Charity	Yes	No

CONTACT FOR APPLICATION

Title:		First Name:		Surname:	
Position Held:				Phone No:	
Email:				Mobile:	

WHAT DOES YOUR ORGANISATION DO?

Provide a brief overview e.g. mission, major programs, number of paid staff and/or volunteers, engagement with other community groups. **Word Limit: 100 words**

PROJECT INFORMATION

Project Title:			
Grant Amount Requested: <small>(Maximum \$10,000 Average \$5,000)</small>		Project Location: <small>(Casey and/or Cardinia)</small>	
Impact: <small>(Number of people to benefit)</small>		Postcode: <small>(Project location)</small>	

PLEASE GIVE A BRIEF DESCRIPTION OF THE PROJECT?

(An overview of; your project description, where the project will take place, who will benefit). **Word Limit: 50 words**

HOW WILL THE PROJECT BENEFIT THE CASEY CARDINIA COMMUNITY?

(Describe the project’s key aims, need for the project, expected outcomes and benefits). **Word Limit: 150 words**

WHEN WILL THE PROJECT HAPPEN? (Please outline the expected start and finish dates, when this project would become operational and completed. *Note: You may not receive funds until November 2018*)

WHAT ARE THE KEY OBJECTIVES OF THE PROJECT? (How will you know if your project has been successful? What will the outcomes/results/project outreach be? If possible provide measurable objectives eg. Our project will train 25 people, reach 20 children, 1 story in local paper. *Please note: the success of your project in acquittal will be measured against these objectives*) **Word Limit: 100 words**

PROJECT FINANCES

Does the Casey Cardinia Foundation grant amount requested cover the full project cost? Yes No

PROJECT BUDGET			
CASH INCOME	\$	CASH EXPENDITURE	\$
Casey Cardinia Foundation Grant Request			
Your organisation’s contribution			
Other grants/government funding (detail):			
IN-KIND SUPPORT - WHO	\$	IN-KIND SUPPORT - WHAT	\$
TOTAL		TOTAL	

In the table below, please tell us which goods/services you will purchase using the grant.

Item	\$
Total (must equal the grant request \$ on page 1)	\$

PLEASE SUBMIT YOUR APPLICATION VIA EMAIL TO:

admin@caseycardiniafoundation.org

OR POST TO:

Casey Cardinia Foundation, 2018 Grant Application, PO Box 620, PAKENHAM VIC 3810

(Email applications are preferred)